



## **Bilingual Family Case Manager Required Qualifications**

Community Alternatives Unlimited (CAU) is a private not-for-profit corporation governed by a voluntary Board of Directors and operating as a licensed Maternal/Child Health organization and a licensed provider of services for people with intellectual and developmental disabilities. Bilingual in Spanish/English preferred.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Key Skills:** Proven ability to manage documentation, strong organizational skills and practices, at ease visiting families in their home setting, demonstrated ability to establish productive rapport with families, and the ability to handle difficult topics.

**Desirable:** Knowledge of DHS, prenatal care, infant development, early intervention, community supports and generic services.